

## **CABINET MEMBER FOR ADULT, SOCIAL CARE AND HEALTH**

**Venue: Town Hall, Moorgate  
Street, Rotherham.**

**Date: Monday, 20 October 2008**

**Time: 10.00 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Apologies for Absence.
4. Minutes of the previous meeting held on 6 October 2008 (Pages 1 - 2)
5. Capital Budget Monitoring Report 2008/09 (Pages 3 - 8)
6. EXCLUSION OF THE PRESS AND PUBLIC
7. Modernising Lunch Clubs (Pages 9 - 12)
8. Date and time of next meeting:- 3 November 2008

**CABINET MEMBER FOR ADULT, SOCIAL CARE AND HEALTH**  
**Monday, 6th October, 2008**

Present:- Councillor Kirk (in the Chair); Councillors Gosling, P. A. Russell and Jack.

Apologies were received from Councillor Barron.

**46. MINUTES OF THE PREVIOUS MEETING HELD ON 22 SEPTEMBER 2008**

Resolved:- That the minutes of the meeting held on 22 September 2008 be approved as a correct record.

**47. CUSTOMER SERVICE CENTRES - UPDATE**

At the previous meeting Councillor Gosling asked for an update in relation to the accommodation strategy, in particular future plans for Wath Town Hall.

Mark Gannon, Transformation and Strategic Partnerships Manager reported that there was a Customer Access Strategy in place which looked to bring all Customer Access Points to the same standard. This would include looking at projects and transferring services to allow a uniform service for all residents of Rotherham, no matter which office they attended.

A question and answer session ensued and the following issues were discussed:

- There had been a draft report circulated some time ago regarding cash offices which had caused concerns for the members and customers and was therefore not taken forward. It was confirmed that the intention was to extend the services rather than reduce them, and this was in the process of being formalised.
- Whether the access teams were to be moved from Wath to Rawmarsh upon completion of the new building. Sam Newton confirmed that access teams would be relocated but that there were no plans to move the adult social work teams out of Wath.

**48. REVENUE BUDGET MONITORING 2008/09**

Mark Scarrott, Service Accountant (Adult Services) presented the submitted report which provided a financial forecast for the Adult Services Department within the Neighbourhoods and Adult Services Directorate to the end of March 2009 based on actual income and expenditure to the end of August 2008.

The budget monitoring report for Adult Services showed there were some emerging budget pressures, with a projected net overspend of £283,000

to the year end. This excluded the financial impact of any management actions that were currently being identified at the finance clinics to mitigate this forecast overspend.

The latest year end projections showed there were budget pressures on Direct Payments, within Physical and Sensory Disabilities and Mental Health services. Other projected overspends included additional unforeseen placements into residential care for clients with Physical and Sensory Disabilities and overspends within employees budgets including increased use of in-house residential care bank staff and an overspend within domiciliary care management and administration teams over and above budget. The increase in energy costs was being monitored across all directorates within the Council.

These pressures were being partially offset by additional income from continuing health care placements and delays in start up of supported living schemes within Learning Disability services.

To mitigate the financial pressures within the service all vacancies continued to require the approval of the Service Directors. Budget clinics with Directors and managers were now taking place on a monthly basis to monitor financial performance against approved budget and to consider potential options for managing expenditure within budget.

A question and answer session ensued and the following issues were discussed:

- Whether staffing levels had been established for the new homes. It was confirmed that interviews had now taken place and all positions had been offered at management level.
- Concerns were raised at the increasing level of overspend and members asked what was being done to rectify the situation. Tom Cray reported that budget clinics had been held and savings of over £400k (for the whole NAS Directorate) had been identified and were being finalised before being included in the next monitoring reports. It was agreed that the most up to date figures on identified savings would be made available to the Cabinet Member following the meeting.
- Whether the position in relation to direct payments was improving. It was agreed that further analysis would be undertaken in time for the next meeting.

**49. DATE AND TIME OF NEXT MEETING:- 20 OCTOBER 2008**

Resolved:- that the next meeting be held on Monday 20 October 2008 commencing at 10.00 am.

**CAPITAL EXPENDITURE MONITORING 2008-09**

Directorate Adult Services  
Monitoring Period : 1 April to 16 September 2008

Expenditure Code	Scheme description	Approved Capital PROGRAMME 2008/09 £	Actual Expenditure 01/04/08 - 16/09/08 £	Projected Expenditure to 31/03/2009 £	Supported Capital Expenditure (SCE) £	Scheme 2008/09 Funding Profile				RAG Status	Comment Note number	
						Specific Grant		Other Contributions				Unsupported Borrowing/Capital Receipts £
						£	Detail	£	Detail			
	<b>Older People</b>											
UXB149	Adult's Older Peoples Modernisation Strategy	6,330,964	5,839,343	6,330,964					6,330,964	R	1	
UXB150	Assistive Technology	232,352	0	232,352				232,352	PCT	G	2	
UXB151	Residential Care - Improving the Environment	20,560	0	20,560		20,560	DoH Grant			G	3	
	<b>Learning Disabilities</b>											
UXL128	Addison Day Centre/Parkhill Lodge	1,895	0	1,895					1,895	G	4	
UXL135	LDDF for Supported Living	8,548	0	8,548				8,548	PCT	G	5	
	<b>Strategic Maintenance Investment Programme</b>											
UXZ004	Addison Day Centre - Alterations	248,754	214,376	248,754					248,754	G	6	
UXZ005	Oaks Day Centre Alterations - Phase 2	2,720	19	2,720					2,720	G	7	
	REACH Day Centre	250,000	0	250,000					250,000	G	8	
	<b>Mental Health</b>											
UXH098	Cedar House	12,428	0	12,428					12,428	G	9	
UXH101	Supported Capital Expenditure	383,802	12,171	383,802					383,802	G	10	
	Mental Health Single Capital Pot	147,000	0	147,000	147,000					G	11	
	<b>Management Information</b>											
UXT002	Improving Information Management Grant	120,057	0	120,057		120,057	DoH Grant			G	12	
	Social Care IT Infrastructure Capital Grant	85,903	0	85,903		85,903	DoH Grant			G	13	
<b>TOTALS</b>		<b>7,844,983</b>	<b>6,065,910</b>	<b>7,844,983</b>	<b>147,000</b>	<b>226,520</b>		<b>240,900</b>	<b>0</b>		<b>7,230,563</b>	

Comments
1 Projected overspend on scheme and an additional funding bid to be made to the capital programme. Report to Regeneration and Asset Board on 22 October.
2 Review of spending profile in respect of Telehealth and Telcare equipment. Balance carried forward from 2007/08.
3 Department of Health Capital Grant balance carried forward from 2007/08
4 Balance of finding to be used for furniture and equipment at Parkhill Lodge.
5 Funding is earmarked for equipment within supported living schemes
6 Scheme commenced March 2008 and is now completed, awaiting final account.
7 Scheme completed in March 2008, balance to meet the cost of any retention/fee costs.
8 New scheme to commence in 2008/09 but delayed due to funding shortfall.
9 Committed expenditure on providing support for early interventions and crisis move on.
10 Committed funding on developing new supported living schemes plus Individual Budgets and direct payments
11 New Mental Health capital grant allocation replaces previously distributed Supported Capital Expenditure (Revenue).
12 Department of Health Capital Grant balance carried forward from 2007/08.
13 New Department of Health Supported Capital Expenditure (Capital Grant) announced 22 August 2008

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**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Adult Social Care and Health</b>
<b>2.</b>	<b>Date:</b>	<b>Monday 20 October 2008</b>
<b>3.</b>	<b>Title:</b>	<b>Adult Services Capital Budget Monitoring Report 2008/09</b> - All Wards affected
<b>4.</b>	<b>Directorate:</b>	<b>Neighbourhoods and Adult Services</b>

**5. Summary**

To inform members of the anticipated outturn against the approved Adult Services capital programme for the 2008/09 financial year.

**6. Recommendations**

**Members receive and note the Adult Services forecast capital outturn for 2008/09.**

## **7. Proposals and Details**

This capital monitoring report provides detail of the approved capital programme for the Adult Services department of the Neighbourhoods and Adult Services Directorate, actual expenditure for the period April to the 15 September 2008 and the projected final outturn position for each scheme.

Actual expenditure to mid September 2008 was £6.1m against an approved programme of £7.8m. The approved schemes are funded from a variety of different funding sources including, unsupported borrowing, allocations from the capital receipts, Supported Capital Expenditure and specific capital grant funding. Appendix 1 shows actual expenditure to date against the approved budget together with the projected outturn position and details of funding sources for each scheme.

## **8. Finance**

The following information provides a brief summary of the latest position on the main projects within each client group.

### Older People

The construction of the two new residential care homes is estimated to be completed by mid-October with full decommissioning of existing homes by the end of December. EDS are project managing the scheme and have forecast an overall overspend on the project. A report was submitted to the Corporate Management Team on 8 September 2008 requesting additional funding for completion of both homes and support was given for the proposed funding options. The report will now go to Regeneration and Asset Board on 22 October and then to Cabinet for a final decision.

The Assistive Technology Grant (which includes funding from NHS Rotherham) is being managed jointly and is being used to purchase Telehealth and Telecare equipment to enable people to live in their own homes. The recent appointment of a project manager has resulted in a review being carried out together with NHS Rotherham and an agreement in principle that the funding will be used to procure lifeline connect alarms, low temperature sensors and fall detectors in peoples homes.

A small element of the Department of Health specific grant (£20k) issued in 2007/08 to improve the environment within residential care provision was carried forward into 2008/09. The balance of grant is to be allocated mainly across the independent residential care sector in accordance with the grant conditions.

### Learning Disabilities

The small balances of funding carried forward from 2007/08 are to be used for the equipment for Parkhill Lodge and within supported living schemes.

The refurbishment at Addison Day Centre, funded from the Council's Strategic Maintenance Investment fund is now complete. There have been delays in the start of the refurbishment of the REACH Day centre due to insufficient funding. Further funding options are being explored together with a review of the contract specification.

### Mental Health

A small balance remains on the Cedar House capital budget and will be used for the purchase of additional equipment. A large proportion of the Supported Capital Expenditure (SCE) allocation has been carried forward from previous years due to difficulties in finding suitable accommodation for the development of supported living schemes. Suitable properties are being identified and spending plans are being developed. The possibility of funding equipment purchased for direct payments is being considered to reduce the current pressures on the revenue budgets. Further options are also being considered to provide more intensive supported living schemes with a range of providers.

### Management Information

2007/08 was the final year of the specific capital grant for Improving Management Information and a balance of £120k was carried forward into 2008/09. The funding has been earmarked to further develop Electronic Social Care Records within Health and Social Care working with the Council's strategic partner RBT and Children & Young People's Services. At the end of August the Department of Health announced a new capital grant for Adult Social Care IT infrastructure over the next three years (£276k). Spending plans are currently being developed to integrate social care information across both health and social care.

## **9. Risks and Uncertainties**

The main risk relates to the potential overspends due to the increase in construction related costs over and above approved budgets. Also projects funded through Supported Capital Expenditure or capital grants where spending must be in accordance with certain spending conditions, in accordance with national priorities. Any shortfall in capital funding will delay implementation and may result in the Directorate not meeting national agendas and performance targets.

## **10. Policy and Performance Agenda Implications**

The approved capital programme for 2008/09 allows Adult Services to invest and develop its assets to improve and maintain existing levels of service to support the most vulnerable people and continues to contribute to meeting the Council's key priorities.



**11. Background Papers and Consultation**

Department of Health Local Authority Social Services Letter LASSL(DH)(2007)3-Adult's Personal Social Services: Distribution of Single Capital Pot and Specific Capital Allocations in 2008-09, 2009-10 and 2010-11.

Department of Health Local Authority Circular (2008) 6 – Supported Capital Expenditure (Capital Grant) for Adult Social Care IT Infrastructure – 2008-09, 2009-10 and 2010-11.

This report has been discussed with the Strategic Director of Neighbourhoods and Adult Services and the Strategic Director of Finance.

**Contact Name** : Mark Scarrott, Service Accountant (Adult Services), Extension 2007, [mark.scarrott@rotherham.gov.uk](mailto:mark.scarrott@rotherham.gov.uk)

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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